

## Parent Involvement Policy

### Kate Burgess Elementary

2018 - 2019

A strong partnership between the school and home is essential if a quality educational program is to be provided to all students. Kate Burgess Elementary is dedicated to the philosophy that parent involvement is integral to the success of each student. For this reason parents are actively recruited as our partners for success.

Students work toward mastering grade level learning objectives and goals. Our campus recognizes the fact that some students will need extra assistance to master appropriated learning objectives. The extra assistance is available to all students through the Title I program and various other educational services offered through WFISD.

#### **Parent Involvement in Developing Policy**

The Kate Burgess Elementary Site Based Decision Making committee is comprised of teachers, parents, community members and campus and district administrators. This committee will meet annually to discuss the design and implementation of the Parent Involvement Policy. On-going discussion regarding the campus parent involvement policy will occur.

Kate Burgess Elementary will actively recruit volunteers for the SBDM committee by publicizing in a variety of ways. Committee selections will produce a diverse group of stakeholders that represent an array of student populations served by the campus. Meetings will be planned at convenient times and locations for all concerned parties. If translators are needed, the campus will arrange for one to be present.

Parent Involvement Activities to Improve Student Academic Achievement and School Performance The Kate Burgess Elementary Site-Based Decision Making Team will identify ways that the campus can provide effective parent involvement programs. The campus will also provide ongoing professional development that establishes effective relationships between staff members and parents as a means of increasing academic achievement in all of our students.

During the school year parents will be provided with information regarding:

- the campus Parent Involvement Policy
- parent's right to request information regarding the professional qualifications of their child's classroom teachers
- the explanation of state academic standards and assessments
- timely information about programs
- descriptions and explanations of the forms of academic assessments used to measure student progress and the proficiency levels students are expected to meet

- the level of their child’s achievement in each of the required state academic assessments
- frequent reports on their child’s progress
- reasonable access to staff and information about opportunities to volunteer and observe
- a Parent-Teacher-Student Compact that describes the responsibilities of each of the three parties
- Parent-Teacher conferences to be held after the first nine weeks, at which the Parent-Teacher-Student Compact will be discussed
- a flexible number of meetings, at which transportation and childcare may be provided with Title 1 funds
- timely notice of situations in which their child is assigned or taught for four or more consecutive weeks by a teacher who is not highly qualified.

### Building the Schools’ and Parents’ Capacity for Strong Parent Involvement

Kate Burgess Elementary will involve the SBDM committee in identifying barriers to parent involvement and to provide parent involvement strategies. The campus will support a variety of parental involvement strategies as it strives to develop and maintain an optimum learning environment for all students. To the extent practicable, parents of LEP, disabled, and migrant students will be given full opportunities to participate in parent involvement activities. Information will be provided, to the extent practicable, in a format and language parents of LEP, disabled, and migrant students understand.

### Annual Title 1 Parent Meeting

Kate Burgess Elementary will hold an annual meeting to review Title 1 guidelines and services offered through the campus. Parents will be encouraged to become involved in revising and updating the policy as necessary, and parent volunteers will be recruited for the district and campus SBDM committees.

The meeting will be held at a convenient time and location; notice of the meeting will be provided through written invitations to parents and through public notices. If needed, a translator will be available to help with non-English speaking parents.

### Parent-Teacher-Student Compact

In accordance with Title 1 regulations, the campus will develop and annually update a Parent-Teacher-Student Compact. This compact will explain how parents, teachers, and students will share responsibility for student performance and success. Members of the SBDM committee will be consulted in the design and implementation of the compact. All parents /guardians will be given a copy of the compact detailing the responsibilities that teachers, parents, and students have in helping students accomplish their goals. Although not required to sign the compact, parents and students are strongly encouraged to indicate their agreement by signing the compact.

### School-Parent Communication

Parents will be informed of school activities through various methods of communication throughout the school year. Parent Link, newsletters, conferences, personal contacts, the school website, and written notices will be utilized to establish and maintain an open line of communication.

### Cross-Program Coordination for Parent Involvement Activities

Parent involvement strategies will be incorporated into Kate Burgess Elementary curriculum and programs through the Campus Improvement Plan. Kate Burgess Elementary will coordinate Title 1 Parent Involvement activities with other programs within the district to meet special needs.

### Annual Evaluation

The Kate Burgess Elementary SBDM Committee will annually review and evaluate all aspects of the parent involvement program. Parent surveys including questions about the effectiveness of the program will be distributed and the results analyzed. Teacher surveys, teacher contact logs, and other program contact logs will be used to determine the number and type of interactions that have occurred between the school and parents. The SBDM committee will revise the campus Parent Involvement Policy and Parent-Teacher-Student Compact as needed based on the results of this annual review.

### Involving Parents in Activities of Title 1 Campuses

Kate Burgess Elementary will use Title 1 funds to provide school-wide services to all students. Parents will be involved in a variety of strategies as the campus strives to develop and maintain an optimum learning environment for all students. Parents may contribute through volunteer programs as well as by creating a supportive home atmosphere. The community may participate through an array of activities that promote student success. The campus and its parents will develop and maintain specific parent involvement activities best suited to meet the individual needs of all stakeholders.