

**WICHITA FALLS ISD  
MEMORIAL STADIUM  
FOOTBALL PLAYOFF AGREEMENT**

Home Team: \_\_\_\_\_ Representing District: \_\_\_\_\_

Visiting Team: \_\_\_\_\_ Representing District: \_\_\_\_\_

Date of Game: \_\_\_\_\_ Time: \_\_\_\_\_

Ticket Prices: Pre-Sale Adults: \_\_\_\_\_ Sale Students: \_\_\_\_\_

At The Gate: General Admission: Students \_\_\_\_\_ Adult \_\_\_\_\_

Complimentary Tickets: \_\_\_\_\_

Passes Honored: District Pass \_\_\_\_\_ THSCA \_\_\_\_\_

Senior Citizen Pass \_\_\_\_\_ Other \_\_\_\_\_

VIP Guest List for Press box access

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

**A. Home Side/Visitor Side**

1. The home team will sit on the west side (press box side).
2. The home team will use the west dressing room.
3. The home band will sit on the south end of the west stands.
4. The visiting team will sit on the east side.
5. The visiting team will use the east dressing room.
6. The visiting band will sit on either the north or south end of the east stands.

**B. Parking - The WFISD will retain all parking lot revenue**

**\$ 5.00 per car. Visitors should enter on Southwest Parkway or Barnett Road ( east )**

**Home Team should enter on Southwest Parkway or Gregg Road ( west )**

1. The fans from the home team will park on the west side of the stadium.
2. The fans from the visiting team will park on the east side of the stadium.
3. Team buses will park outside their respective team gates on the south end of the stadium.
4. The home team will enter the west gate on the south end of the stadium.
5. The visiting team will enter the east gate on the south end of the stadium.
6. Each Team will have access to unload any equipment trucks or trailers prior to parking outside the stadium.
7. Band equipment trucks should unload on their respective side of the stadium at the band gates.
8. Band and drill team buses should park on the south end of the stadium near their respective team gate.
9. Visiting band, drill team, and cheerleaders in uniform will be admitted through the east gate on the south end of the stadium.
10. Home band, drill team, and cheerleaders in uniform will be admitted through the west gate on the south end of the stadium.
11. Each school will be provided with 20 parking passes for administrators, board members, and coaches' families.

### C. Stadium Rules

1. Tobacco products - Wichita Falls Independent School District is a tobacco free district. Local policy prohibits the use of any tobacco product on all school properties. This policy applies to the stands, press box, dressing rooms, and playing surface of Memorial Stadium.
2. Signs may **not** be taped to the green retaining wall surrounding the field.
3. Noise-makers – The competing schools should agree on what is acceptable.
4. Victory lines – Victory lines may be formed at the south end of the stadium adjacent to the dressing rooms (not on the playing field) if both teams agree to Victory Lines.
5. Spectators will not be allowed on the playing field after the game. Fans wishing to congratulate your team may do so outside the dressing rooms.
6. Passage back and forth between the east and west grandstands is not permitted. Gates on the south end of both stands will be closed at the beginning of the game.
7. Booster clubs or Tunnel crews will have access to the field during pre-game and halftime to inflate tunnels but must return to the stadium during game.
8. Each Team will be provided 10 sideline passes for administrators and tunnel crew workers.

### D. Press Box

1. Coaching booths are located on the second level of the press box. The home booth is on the south end of the press box; the visiting booth is on the north end.
2. The photographer's booth is located in the center of the first level of the press box. The photographer's booth will comfortably accommodate five cameras. Normally each school will be limited to two cameras.
3. The home and visiting radio booths are located on the second level.

### E. VIP Booth

1. Our VIP booth is located on the second level and is provided for the comfort of the administration and guests of both schools. The maximum occupancy is fourteen guests (seven per school). Each School will need to provide the names of any administrators or guests entering the press box.
2. There is a small concession stand located on the first level of the press box and meals will be provided during the game.

### F. Miscellaneous

1. Memorial Stadium will **not** provide coaches phones
2. Memorial Stadium will provide two cases of water to each dressing room.
3. Memorial Stadium does not furnish towels.
4. WFISD shall retain all rights to concession revenues.

### G. Agreement

**Rental fee for Memorial Stadium is:**

**\$3000.00 rental fee**

#### **Gate Receipts to cover**

1. Public address announcer
2. Scoreboard operator
3. Twenty-five second clock operator
4. Chain Crew
5. Press-box attendants
6. Ticket sellers(minimum of 4)
7. Ticket takers(minimum of 4)
8. Team gate attendants (2)
9. Stadium technician
10. Dressing room attendant
11. Game manager
12. Stadium supervisor
13. Security officers(minimum of 2)
14. Provide game report
  - a. Reconcile gate receipts
  - b. Pay officials from gate receipts
  - c. Pay UIL their share

- d. Pay game shares to each school
- 15. Ambulance
- 16. 36' x 14' Video Board with Instant Replay
- 17. Officials fee
- 18. Trophy with engraved name plate

**Rental Fee does not include the following items, although they may be provided:**

- 1. Locker Name Plates(2 options)
  - A. 2 X 6 White Aluminum with Black Print to include school/mascot/player name and #/game and location - \$3.00 each
  - B. 2 X 6 White Aluminum with 2 school colors to include school/mascot/player name and #/game and location - \$3.75 each
- H. After reconciliation of gate receipts WFISD will provide game shares to each school or bill each school for any uncovered expenses.
- G. Schools must provide WFISD with certificate of liability insurance with completed contract within 48 hours of verbal agreement to play.

\_\_\_\_\_  
Athletic Director, Wichita Falls ISD \_\_\_\_\_  
Date

\_\_\_\_\_  
School Representative (Home Team) \_\_\_\_\_  
Date

\_\_\_\_\_  
School Representative (Visiting Team) \_\_\_\_\_  
Date

**Wichita Falls ISD Athletic Office**

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