



Wichita Falls Independent School District
1104 Broad Street * PO Box 97533
Wichita Falls, Texas 76307-7533

Volunteer Application Instructions

- Go to www.wfisd.net
- Click on **Volunteer Registration** located on the left side of the screen
- Create a username
- Create a password that is a minimum of 8 characters, then re-enter password
- Enter the numbers listed in the box and then hit **next**
- Enter in all or as many fields on the next screen and then hit **next**
- Choose an affiliation (very important)- Parent, Community Member, Community/Business Partner, etc
 - If you choose student then please select sub affiliation
 - If you choose Community/Business Partner please type in the business or organization's name
- From the drop down box choose a "home campus" (very important) that you plan on volunteering at
- In the next section choose additional campuses, if applicable
- In the next section choose an opportunity type (i.e. volunteer, mentor, Read 2 Learn, etc)
- Check the box that agrees to the statement at the bottom then hit submit
- You will receive an email notifying you of your clearance
- You may log into your account at any time and update/change your information

If you need further assistance navigating this process please call January Jones at 235-1009.