

Region 9 ESC G/T Coop Members Only

CREDIT BY EXAMINATION FOR ACCELERATION (WITHOUT PRIOR INSTRUCTION) UPDATED FALL 2016

Procedures

Credit by Examination is a means of acceleration for students K-12. Region 9 adheres to a policy in which CBE **must** be given before a student actually begins a class. A grade of 80 or greater will result in the student being awarded credit for the class. TEA has ruled that a student is only allowed two attempts at a CBE per subject. Each school will need to track their student's enrollment. Any exam received as a third attempt for a student will not be sent for grading.

For Grades K-5:

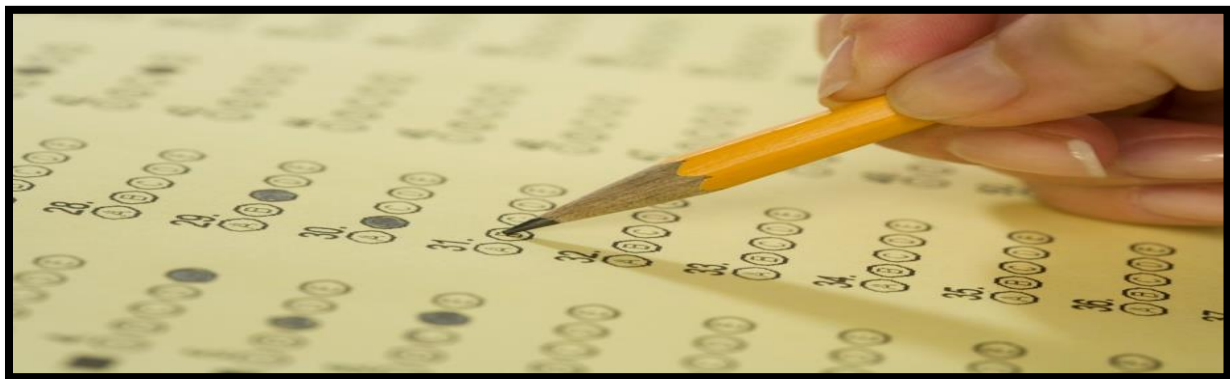
- The student must be given CBE for **all four core content areas**: Language Arts, Math, Science, and Social Studies. Kindergarten students will be tested in a one-to-one setting. The parent should call to schedule a **testing date in the spring or summer prior to the student attending the grade level which is to be tested**.
- CBE testing must occur **before** the student begins the grade level being tested. Region 9 will not test a student who is already receiving instruction for the tested grade level. **Testing must occur during the spring or summer prior to the student attending the grade level which is to be tested**. The testing calendar and application deadlines published at www.esc9.net will be strictly enforced.
- Each test takes approximately 3 hours. The **testing will require two test dates for Grades 2-5 and may require 2 days for Grades K-1**. The student must be registered for two separate testing dates.
- A campus/district **official must sign** the CBE registration form.
- If a student shows a Percentage of Mastery of **80 or greater in all four core areas**, the student is eligible to be accelerated to the next grade level. Scores of 80 or greater in fewer than four core areas will not be accelerated an entire grade level, but may receive acceleration for certain subjects. This decision is a local district decision.
- Each school district has **local policy** concerning CBE that should be followed.

For Grades 6-12:

- CBE is offered **by semester** for all courses required for graduation. For example, if a student wanted to take CBE for high school Geometry, the student would register for, and take, Geometry A and Geometry B.
- A campus/district **official must sign** the CBE registration form.
- Each test takes approximately 3 hours. A student **may not take more than two tests on any given test date**.
- CBE testing must occur **before** the student begins the class.
- If a student shows a Percentage of Mastery of 80 or greater on a test, that grade will be entered on the student's **permanent record** as the grade for the course.
- Students will be required by their school district to take corresponding EOC exams required for graduation.
- Each school district has **local policy** concerning CBE that should be followed.

OTHER PROCEDURES

- Region 9 acts as the proctor for CBE. All exams are purchased from Texas Tech University's Distance Learning Department and scored by them. Once tested, students should expect to wait 3-4 weeks for exam scores.
- School **districts will use the testing dates published by Region 9 ESC.**
- School districts will have local policy addressing CBE that should be followed.
- A deposit of **\$45/test, payable to Region 9**, is required from the parent at the time of test application. **Please note this deposit is required for each test.** This deposit is refunded upon completion of the test. Region 9 does not accept money orders or credit cards.
- **Testing periods** defined by TEA include one window to test between January 1 and March 31, one window to test between April 1 and June 30, one window to test between July 1 and September 30, and one window to test between October 1 and December 31. A student may take a specific examination only once during each window.
- A student may retake a CBE for the same class only one time at the school's expense (through G/T Coop fees). If a student attempts to take a CBE for the 3rd time, the student is responsible for the expense and the test will not be scored per TEA's ruling.
- If a CBE requires tools such as a tape recorder or calculator, the **student shall provide such tools.**
- The CBE Percentage of Mastery report will be initially sent from Texas Tech to Region 9. Region 9 will then mail copies of the report to the student's home address and the student's campus.
- A student taking a CBE for **credit recovery** is responsible for the expense of the exam and must adhere to the testing calendar and application deadlines. Credit recovery **must** be indicated on the application.
- The following CBEs cannot be used to replace an end-of-course exam (EOC) or for acceleration, only credit recovery:
 - Algebra I - A & B
 - Biology - A & B
 - English I - A & B
 - English II - A & B
 - U.S. History - A & B



EVERY learner EVERY opportunity EVERY day