

## **Wichita Falls Independent School District**

### **Written Information to Students and Parents**

#### **Texas Education Agency “Transition and Employment Guide”**

The **Texas Education Agency (TEA)**, with assistance from the Health and Human Services Commission, developed an online [transition and employment guide](#) for students enrolled in special education programs and their parents to provide information on statewide services and programs that assist in the transition to life outside the public school system.

The TEA [transition and employment guide](#) contains information specific to this state regarding:

- (1) transition services;
- (2) employment and supported employment services;
- (3) social security programs;
- (4) community and long-term services and support;
- (5) postsecondary educational programs and services;
- (6) information sharing with health and human services agencies and providers;
- (7) guardianship and alternatives to guardianship;
- (8) self-advocacy, person-directed planning, and self-determination; and
- (9) contact information for all relevant state agencies.

#### **Required assistance regarding how to access the electronic TEA guide:**

- You may access the TEA guide using any computer that has a connection to the internet or world wide web (www). Personal computer, library computer or school computer may be used as long as the internet is available.
- You may access the TEA guide by looking at either of these websites:
  - TEA-Texas Education Agency’s website URL: <http://www.transitionintexas.org/Page/143>
  - Wichita Falls District’s website URL: for English  
<http://www.wfisd.net/cms/lib/TX01000557/Centricity/Domain/61/TransitionEmploymentGuide2015English.pdf>
  - Wichita Falls District’s website URL: for Spanish  
<http://www.wfisd.net/cms/lib/TX01000557/Centricity/Domain/61/TransitionEmploymentGuide2015Spanish.pdf>

#### **Step-by-step assistance to access the guide:**

1. \_\_\_ Turn on computer.
2. \_\_\_ Open the “browser” that is available on the computer you are using. To open, double click on the icon. Examples of Internet Providers may be: Chrome, Firefox, Safari, Internet Explorer. (*Most computers are preset to open the internet upon start up.*) You may only have to look at the top left of the screen for the next step.
3. \_\_\_ Once opened, you will see an open text box at the top of the screen to type the URL.
4. \_\_\_ Type the TEA website URL from above and hit the return key.
5. \_\_\_ The website will open and you can follow the directions to explore the 9 areas listed above.

**If you need further assistance, please call and ask for our Transition Coordinator:  
Robbie Byrd, 940-235-1019 X 14003**